# Aéroport **Brest Bretagne**

# LFRB/BES

# **AIRPORT CHARGES**

Aeronautic Charges – all prices in Euro excluding VAT

Prices applicable from 2024, 01st May

Until next price guide edition

S.A.S. Aéroports de Bretagne Ouest Groupe ABO 29490 GUIPAVAS - FRANCE

# **CONTENTS**

1 CONTACTS	3	3
Terminal opening hours Handling Refuelling Catering Freight Flights Security Measures	4 4 4 4 5	
2 AERONAUTIC CHARGES	6	6
AIRCRAFTS OVER 6 TONS	6	6
<ul> <li>2.1 Landing Charge</li> <li>2.2 Lighting Charge</li> <li>2.3 Parking Charge</li> <li>2.4 Persons with disabilities Charge (PRM)</li> <li>2.5 Passengers Charge</li> <li>2.6 Fuel Tax</li> <li>2.7 Incentives Measures</li> </ul>	6 6 7 7 8 8	
3 AIRPORT SERVICES	1	11
<ul><li>3.1 General Terms</li><li>3.2 Safety controls information</li><li>3.3 Extra Charges</li><li>3.4 Disbursements charges</li></ul>	11 11 11 13	
4 AERONAUTICS CHARGES	:	14
AIRCRAFTS UNDER 6 TONS	:	14
<ul><li>4.1 Non Based Aircraft Package</li><li>4.2 Lighting Charge</li><li>4.1 Landing Charge excluding Non Based and/or aircraft based</li><li>4.4 Passengers Charge</li><li>4.5 Based Aircrafts Packages</li></ul>	14 14 14 15 15	
5 PAYMENT CONDITIONS		16
<ul> <li>5.1 Invoices payments terms</li> <li>5.2 Aerops</li> <li>5.3 Incidential Expenses</li> <li>5.4 VAT Application</li> <li>5.5 Payments Method</li> <li>5.6 Bank guarantee - Bank deposit</li> <li>5.7 Delays payment and Penalties conditions</li> <li>5.8 Claims</li> <li>5.9 Preventive Seizure</li> <li>5.10 Jurisdiction</li> </ul>	16 16 16 17 17 17 17 18 18	





# 1 CONTACTS

**Airport Manager** 

Tel: + 33(0) 2 98 32 86 04

@:assistanat.direction@brest.aeroport.bzh

**Administration - Finance Department** 

@:service.compta@brest.aeroport.bzh

Airport Fees

Accounting Department @: service.compta@brest.aeroport.bzh

**Airport Coordination Department** 

(Programms, PPR, RFF...) Tel: + 33 (0) 2 98 32 87 00

@:pce@brest.aeroport.bzh

@:programmation@brest.aeroport.bzh SITA:BESAPXH,BESPGXH

**Commercial and Marketing Department** 

Tel: + 33 (0) 2 98 32 86 01

@:service.commercial@brest.aeroport.bzh

**Freight** 

@:cargo@brest.aeroport.bzh

Handling Company AIRPORT BREST HANDLING

Operation - Traffic Department Tel: + 33 (0) 2 98 32 86 07

@:ops@abh.bzh

Handling requests @: aviationaffaire@abh.bzh

Passenger Department Tel: + 33 (0) 2 98 32 86 28

@:suppax@abh.bzh

Ramp Department Tel: + 33 (0) 2 98 32 86 58

@:ramp@abh.bzh

Refueller

Avitair Tel: + 33 (0) 2 98 32 01 09

@:bes@avitair.com

**Customs Department** 

Brest Tel: +33 (0) 9 70 27 54 70 Urgences Tel: +33 (0) 2 51 84 43 00

@:bse-brest@douane.finances.gouv.fr

Air Transport Gendarmerie Brigade

Standard Tel: + 33 (0) 2 98 84 60 69

**Civil Aviation Safety Direction** 

Standard Tel: + 33 (0) 2 98 32 02 00

**Aviation Navigation Service** 

Standard Tel: + 33 (0) 2 98 32 02 20

**Meteorological Briefing office** 

Standard Tel: + 33 (0) 2 98 32 55 57

#### **ADRESSES TELEX TYPE B**

ADRESSES TELEX	LDM	PTM	СРМ	MVT	PSM	ASM
BESAPXH	Χ	Х	Х	Х	Χ	Х
BESMRXH					Χ	
BESPGXH				Х		X





# Aéroport Brest Bretagne

## Terminal opening hours

Standards Terminal opening hours: 04:30am - 11:30pm (Local Times) 7/7

Terminal opening extension possible on request over 8 days only

ANS Airfield Opening: H24

### Handling

Handling Company: Airport Brest Handling (groupe 3S-Alyzia)

Ground Frequency: 131.55 Mhz

Handling is compulsory for aircraft stationed on the main and secondary parkings regardless of their MTOW and nature

### Refuelling

Refuelling on Brest Bretagne Airport is operated by AVITAIR company.

Opening Hours (LT):

- Weekly days 05:00am - 09:30pm - Week-ends 05:00am - 08:00pm

Outside these opening hours, fuelling assured for scheduled commercial flights or on PPR for emergencies (police...) and MEDEVAC.

Payment: credit cards, SHELL cards, cash (750 euros max) and BROKER cards (UVAIR, WORLDFUEL, COLT....)

# Catering

Catering services provided on request to the handler Airport Brest Handling.

# Freight Flights

Operations are carried out in cargo terminal. Treatments and services are differentiated according to the nature and specificities of the goods. Details and quotations can be obtained on request to Cargo Department (contact page 3).





## Security Measures

Aircrafts parking (from stand 1 to 18 and Q) of Brest Bretagne Airport are situated in Critical Parts of Security Restricted Area (PCZSAR) of the airport.

As such, crews and passengers of the business aviation companies, general aviation and/or the leisure aviation, that must have access to their aircraft situated on these parking lots, are submitted to the same conditions of screening as crews and passengers of the commercial aviation according to the Commission IMPLEMENTING REGULATION (EU) 2015/1998 of November 5th, 2015 appeared to the European Union official journal laying down detailed measures for the implementation of the common basic standards on aviation security.

Bulky baggages and/or items prohibited by Appendix 4-c of the Regulations shall be considered as hold baggages. As such, they must be checked-in at check-in desk, labelled and screened via the baggage circuit before delivery to aircraft by handling department.

When the flight does not result in the issuance of a boarding pass or equivalent document to a passenger (flights with less than 8 passengers embarking), t pax must, after being inspected/filtered, be accompanied by an aircraft crew member as soon as they enter the PCZSAR to the aircraft.

Furthermore, according to Commission Implementing Decision C (2015) 8005 final of 16 November 2015 laying down detailed measures for the implementation of common rules in the field of aviation security:

- Aircrew licence holders must be accompanied for the duration of their PCZSAR presence for the purposes of a flight, unless they hold a Crew Member Identification Card (CIME) or a Crew Member Certificate (CMC)
- Any aircraft coming from an non PCZSAR area, which must be positioned on stands 1 to 18 and whatever the nature of its flight, must report it to the operator of Brest Bretagne airport at the time of its request for parking. A security check of the aircraft will be carried out by an authorized agent at its parking point.





# 2 AERONAUTIC CHARGES Aircrafts over 6 tons

# 2.1 Landing Charge

Landing fee is charged to any type of aircraft landing.

Landing charges are based on the maximum take-off weight (MTOW) shown on the Airworthiness Certificate, rounded up to the nearest ton.

The landing charge includes the use of the navigation light systems.

Variation coefficients: This coefficient was cancelled.

MTOW	E.U and international	
6 tons	34,43 €	
7 - 75 tons	34,43 € + 3,58 € per additional ton	
76 - 88 tons	281,64 € + 7,21€ per additional ton	
89 tons	390,22€	
>89 tons	390,22€ + 7,53 € per additional ton	

Discounts (Based on Decree of January 24, 1956, as amended on February 28, 2009)	
Rotorcrafts (Article 5)	50%
Aircraft belonging to a transport or air-transport society which performs training flights (landing or approach, touch-down with overshoot / go-around )and who do not make any transport or remunerated work.	50%
Exemptions	
Aircrafts used for the transportation of heads/persons performing functions without the list established by the Minister responsible for commercial aviation (Article 9-a)	100%
State aircrafts operating a technical mission by order of the French Minister in charge of commercial aviation	100%
Technical flights to check the correct operation of an aircraft after changes, repairs or adjustments of engine cells or aircraft equipment or after fittings of a new device on board the aircraft, provided that the aircraft belongs to a Transport company or unpaid air work for that flight and that only the crew and the persons checking those tests are on board (Article 9-c)	100%
Forced Diverted aircraft to the airport due to technical or Meteorological conditions (Article 9-d)	100%

# 2.2 Lighting Charge

The landing fees includes the use of the navigation lighting system.

# 2.3 Parking Charge

This fee is payable for any aircraft parked in the Airport (included hangars). It is calculated per hour of parking and is assessed on the basis of the Maximum Take-off Weight (MTOW) shown on the aircraft Airworthness Certificate, rounded up to the nearest ton. A single rate is applied whatever the flight. Any hour start is due.

Stand position		Per ton and per hour
Main apron (stands 1 to 8)	1 hour free of charge	0,41 €
Separate apron (stand 9 to 18+Q)	2 hours free of charge	0,41 €
General aviation apron	2 hours free of charge	0,41 €





#### **Exemptions**

Aircraft specially used to transport individuals performing responsibilities featured on the list prepared by order of the Minister responsible for Civil Aviation Government aircraft on technical missions as ordered, by reciprocity agreements, of the Minister in charge for Civil Aviation and the Minister of transport

100%

An aircraft may be removed from the parking area at any time, at the user's expense, to be placed in an area where its parking will not interfere with the operation of the airport, under the sole responsibility of the owner of the aircraft concerned and without the latter being able to raise any claim against Aéroports Bretagne Ouest.

For any cancellation of a flight within 24 hours of its scheduled arrival and for which a parking station will have previously assigned and confirmed by the Brest Bretagne airport operations department, a parking cancellation fee equivalent to 100% of the scheduled parking rate will be charged.

In the absence of prior authorization of parking by Brest Bretagne operating service, a lump sum of  $\leqslant$  50.00 will be charged in addition to other fees and services (excluding diversion and medical flights

# 2.4 Persons with disabilities Charge (PRM)

European regulations require airport operators to provide assistance to PRM. PRM fee of  $0.78 \in$  is payable for each departing passenger for any destination. It is included in passenger charge.

## 2.5 Passengers Charge

This fee is payable in respect of the use of common facilities for boarding, disembarkation and reception of passengers by any departing passenger traveling on aircraft operated for commercial purposes, private facilities and premises are excluded.

For passengers "handled" in private structures or premises, only a PRM fee applies.

The passenger charge includes the PRM services and CUTE (Common Use Terminal Equipment).

The operator of the aircraft is required to transmit the number of passengers to the airport authority. If this information is not transmitted to the airport authorities within 24 hours of the movement, the number of passengers charged will correspond to the maximum capacity of the aircraft type (manufacturer data).

Destination	Per boarding passengers
Domestic/European/ French Territories & Departments	7,22 € (including PRM 0.78€)
International	7,22 € (including PRM 0.78€)
Brittany islands	4,84 € (including PRM 0.78 €)

#### **Exemptions**

Operational aircraft crew members

Direct transit passengers making a temporary stop at the airport and departing by an aircraft whose flight number at departure is identical to the flight number of the aircraft on which they arrived.

Departing Passengers after a forced return to departure airport, due to bad weather conditions or technical problems.

Children under 2 years old

100% 100% 100% 100%





#### 2.6 Fuel Tax

Fuels and oils for aircrafts are sold at the current petroleum price. A « variable component » charge is collected from the tanker, according to the following charge/rate.

Refuelling Services supply by AVITAIR.

Fuel type	Price per hectolitre
Gasoline for use in piston-engined aircraft (AVGAS)	0,39 €
Fuel for aircraft powered by gas-turbine engine (JET A1)	0,39 €

#### 2.7 Incentives Measures

For any project of new offer and/or development of scheduled routes or charter flights, the commercial service of Aéroports de Bretagne Ouest will provide assistance to any regular passenger company or tour operator.

#### Incentives for new routes opening

In order to assist in the launching of new passengers routes, preferential tariff conditions for passenger and landing charges may be granted upon request.

#### **Definition**

A new commercial passenger route is considered as new "scheduled route" that verifies the following conditions:

- Connect an airport not yet linking/connecting to Brest Bretagne airport.
- Be operate by a schedule passenger airline that opens the flight for direct sale to public, either directly by carrier or by its approved agents;
- Be operate on a minimum one weekly frequency over a minimum period of 8 consecutive weeks;
- Be operate according to a published schedule whose regularity and frequency constitute obvious systematic series;
- The line must be direct from point to point. In case of stopover, both legs must be operated under the same flight number and the departure leg is direct from Brest Bretagne airport to the airport of the so-called new "scheduled route".
- A Land Use Planning Line (LAT) that is already subsidized will not be eligible for these allowances.

#### **Amount of the Allowences**

Allowances	From 01st to 12 <sup>th</sup> Month	From 13 <sup>th</sup> to 24 <sup>th</sup> Month	From 25 <sup>th</sup> to 36 <sup>th</sup> Month
Landing	80 %	60 %	10%
Passenger	80 %	60 %	10%

#### **Terms and Conditions**

In the case of a seasonal « stopping » and /or Force Majeure, the degressive incentive process continues at the time of the resumption of the route as if it had never been suspended.

Allowances will be applied at the end each 12-months period in the form of an accounting asset which will serve as a reserve for the following year.

A letter of commitment, signed by both parties, formally formalizes the conditions of the granting the line's incentives. In particular, this letter of undertaking will set out the period of notice to be observed in the event of the line being stopped or suspended.





This letter of commitment will serve as a reminder:

- The destination concerned;
- The operating company;
- The operating conditions of the line;
- The date of opening of the line in connection with the tariff reduction and the different periods of application of the allowances;
- The period of notice to be observed in the event of a line stop or suspension.

A company belonging to the same group (direct or indirect joint majority shareholding) or a company bound by commercial agreements (in particular franchise, code sharing on said destination) will not be able to avail itself of a launch of a newline if it has previously been operated by a group company and has not been suspended for a period of at least 12 months.

Should the line be suspended before the end of the minimum operating period or if the eligibility conditions are not met, the operating company will not be able to benefit from the incentives.

In case of suspension followed by a re-opening on the same destination, verifying the same conditions of assignment by the same company or a company related to the latter by commercial agreements (in particular franchise, code sharing on said destination) on Brest Bretagne Airport, the company will not be able to avail itself of a new line launch.

#### Based aircraft incentives

Brest Bretagne airport grants a degressive reduction on the parking fee in low period (Night-Stop) for any new regular airline operating one or more based aircraft regularly and mainly in Brest Bretagne.

#### Definition

Any aircraft based of an carrier stationed in the local low period from 22:00 to 07:00 (local time) in Night-Stop shall be considered eligible for abatement.

- The Night-Stop aircraft operates with a minimum of 10 A/R weekly per aeronautical season.
- The Night-Stop aircraft rotates for one or more commercial lines according to a published schedule whose regularity and frequency constitute obvious systematic series;
- All flights are direct and non-stop. In case of a stopover, the 2 legs are operated with the same flight number, and the departing leg is direct from Brest Bretagne airport.
- A Land Use Planning Line (LAT) that is already subsidized will not be eligible for these allowances.
- For an already based aircraft, the aircraft type change is not considered a new based aircraft.

#### **Amount of the Allowances**

Allowances	From 01st to 12 <sup>th</sup> Month	From 13 <sup>th</sup> to 24 <sup>th</sup> Month	From 25 <sup>th</sup> to 36 <sup>th</sup> Month
Parking	80 %	60 %	10%





#### **Terms and Conditions**

In the case of a seasonal stop and/or force majeure, the degressive incentive process continues at the time of resumption of the line as if it had never been suspended.

The allowances will be applied at the end of each 12-month period in the form of an accounting note which will serve as a reserve.

A letter of commitment, signed by both parties, formally formalizes the conditions for granting the line's incentives. In particular, this letter of undertaking will set out the period of notice to be observed in the event of the line being stopped or suspended.

This letter of commitment will serve as a reminder:

- The destination concerned;
- The line based;
- The operating company;
- The operating conditions of the line;
- The date from which the based device performs its first Night-stop in connection with the tariff reduction as well as the different periods of application of the allowances;
- The period of notice to be observed in the event of a line stop or suspension.

Should the line be suspended before the end of the minimum operating period or if the eligibility conditions are not met, the airline will not be able to benefit from the incentives.

Requests for incentives must be made to **the accounting department** before the opening of any new route and/or before the positioning date of the first Night-Stop and can not be retroactive beyond a lata season.



# **3 AIRPORT SERVICES**

#### 3.1 General Terms

All airport services requests must be made in writing and sent with 48 hours' notice to the above contact information (page 3).

Handling is compulsory for all aircraft parked on commercial parkings.

Any period of service started is due

### 3.2 Safety controls information

Refer to "Security Measures" page 9

# 3.3 Extra Charges

#### 400Hz

Any use of the 400Hz electrical system on equipped stands generates a fee as follow

		Price
Fixed Ground Power Unit 400 Hz	Per 15 minutes	38,18 €

#### **AirBridges**

The fee is applicable per operation for a period of one hour from the docking of the aircraft until the departure from the stand.

Beyond one hour of use, billing at the hourly rate,

Night-Stops flights are limited to one hour.

		Price
AirBridges	Per hour	75 €
Modulation beyond 50 monthly berths	Per hour	40%

#### **Terminal Opening Extension**

Outside terminal opening hours, an extension request can be granted on a minimum of 8 days' notice.

For any opening extension request within 8 days, the opening extension acceptation is subject to notice request and the availability of airport agents.

		Price
Any aircraft	Per hour	655€





#### Passenger Fast Track safety controls

The Fast Track service is differentiated access to security checks offered only to passengers declared eligible by airlines.

		Price
Per user passenger	Per pax	0,60€

# Baggages reconciliation system (B.R.S)

Airport's baggage reconciliation system is systematically used when checking in hold baggage.

	Price
Baggages check-in and loaded Per Baggage	0,32€

#### Staff services

		Price
Restricted Area Escort	Per hour	75 €
Special Operation Coordinator	Per hour	110 €
Security agent	Per hour	75 €
Surcharges		
Staff services by night (21h00-06h00loc), Sundays and public holidays		50 %

# Autres prestations / Other Services

		Price
Check-in counter custom display (PNG format 1920x1080)	Per operation	35 €
Traffic airport airfields cleaning (parking areas, ramps and taxiway) with specific material need	Per operation	805 €
Parkings areas cleaning without specific material need	Per operation	105€
Reception, logistics and security before access to PCZSAR packages and/or pallets of supplies via the Freight department	Per operation	295 €
DCS installation on company's request	Per operation	550 €
Update and monitoring of operational maintenance of a DCS installed on company's request	Per operation	950 €



# Aéroport Brest Bretagne

#### Airside Access

Airside access (PCZSAR) for pedestrians and/or passenger transport vehicles is possible upon customers' request (companies, attendants, brokker, etc.) at arrivals only and subject to agreement of the airport authority.

		Tarif
Access Side Track Vehicles of transport of people from Monday to Friday	By passage and by vehicle	140 €
Access Side Track Vehicles of transport of people from Saturday to Sunday and/ or night	By passage and by vehicle	210 €
Pedestrian accompaniment in reserved area from Monday to Friday	Per hour	75 €
Pedestrian accompaniment in the reserved area from Saturday to Sunday and/or night	Per hour	115 €

In accordance with the regulations in force, access to the airside area (PCZSAR) is subject to the possession of an accompanied and/or temporary access badge, which the application must be made according to the procedure below and accompanying an agent with a permanent title.

Persons and vehicles are subject to current security controls for liquids and prohibited items.

#### Applying procecedure for accompanied and temporary Access

Requests must be sent to the airport authority 48 hours before access.

A copy of each person's front/back ID and the copy of the front/back registration card must be sent with the application, Without these documents, no access will be granted.

The physical delivery of the circulation ticket will be as follows:

The applicant and one of his accompanying persons with a permanent access pass shall report to the office of the Security department located in the terminal (at the administration level) in the administrative hours (09:00-12:00/14:00-16:00) from Monday to Friday.

Outside these time slots, it will be necessary at the time of the request to specify the hours of interventions in order to set up a supplementary mode with delivery of the access badge

# 3.4 Disbursements charges

Any invoice or out-of-pocket advance paid by Aéroports de Bretagne Ouest on behalf of the user will be re-charged back with 15% of outlays charges.





# 4 Aeronautics charges Aircrafts under 6 Tons

## 4.1 Non Based Aircraft Package

This fee is due for any type of aircraft not falling within the definition of aircraft based at Brest Bretagne airport, which makes a landing and parking on the areas of Brest Bretagne airport (hangars included). This package includes fees for landing, lighting, parking and use of passenger terminal facilities.

It is calculated on the maximum take-off weight (MTOW) on the aircraft certificate of airworthiness, rounded to the next tonne.

Any time started beyond the package is due.

An aircraft is considered to not be based if its not regularly park in the airsides of Brest Bretagne airport (hangars included).

		Price
Non based aircraft day package (24h)	Aircraft <4 tonnes	33 €
Non based aircraft day package (24h)	Aircraft 4< tonnes	88,60 €

Discounts (Based on Decree of January 24, 1956, as amended on February 28, 2009)	
Rotorcrafts (Article 5)	50%
Aircraft which performs training flights and who do not make any transport or remunerated work: From 4th landing, approach and/or hit with / without touch and go	75 %

The use of Aviation Générale parking is subject to the prior agreement of the Brest Bretagne airport management and the confirmation of reception by one of the based users. Without confirmation or agreement, the daircraft will necessarily be positioned on commercial car parks.

Without prior authorization of parking of Brest Bretagne airport operating department, a lump sum of € 50.00 will be charged in addition to other fees and services (excluding diversion).

# 4.2 Lighting Charge

The landing fees include the use of the navigation lighting system.

# 4.1 Landing Charge excluding Non Based and/or aircraft based

Landing fee is charged to any type of aircraft landing.

Landing charges are based on the maximum take-off weight (MTOW) shown on the Airworthiness Certificate, rounded up to the nearest ton.

The landing charge includes the use of the navigation light systems.

Variation coefficients: This coefficient was cancelled

MTOW	E.U and international Charge
0 - 3 tons	5,94€
De 4 à 6 tons	34,43€

Discounts (Based on Decree of January 24, 1956, as amended on February 28, 2009)	
Rotorcrafts (Article 5)	50%
Aircraft which performs training flights and who do not make any transport or remunerated work: From 4th landing, approach and/or hit with / without touch and go	50%





## 4.4 Passengers Charge

This fee is payable in respect of the use of common facilities for boarding, disembarking and receiving passengers for passengers traveling on aircraft operated for commercial purposes. For passengers "handled" in private structures or premises, only a PRM fee applies.

The passenger charge includes the PRM services and CUTE (Common Use Terminal Equipment).

The operator of the aircraft is required to transmit the number of passengers to the airport authority. If this information is not transmitted to the airport authorities within 24 hours of the movement, the number of passengers charged will correspond to the maximum capacity of the aircraft type (manufacturer data).

Destination	Per boarding passengers	
Domestic/European/ French Territories & Departments	7,22 €	(including PRM 0.78€)
International	7,22 €	(including PRM 0.78€)
Brittany islands	4,84 €	(including PRM 0.78€)

# 4.5 Based Aircrafts Packages

An aircraft or helicopter is considered to be based if it regularly stays more than 8 months of the year in the airsides of Brest Bretagne airport subject to have been declared to Aéroports de Bretagne Ouest'services.

Concerning entities with multiple aircrafts or helicopters eligible to these packages, the fleet declaration is mandatory send to account department at each modification or at the beginning of each year, as well as the number of movements realised per year

Flying Club		Price
Annual Landing flying club package Limited to 10 registrations maximum	Aircraft MTOW < 3 tons	5 814 €
Annual parking package flying club based	Aircraft MTOW < 3 tons	2 307 €

Flying School		Tarif <i>Price</i>
Monthly flying schools landing package	Per aircraft/ per month	170€
Monthly flying schools parking package	Per aircraft / per month	58 €

Helicopter		Price
Annual based helicopter landing package Limited to 100 movements per year	per helico/per year	115€
Annual based helicopter parking package	per helico/per year	231€

Based Aircraft				
Annual parking package based private aircraft	Per 2 tonnes	718€		
Annual landing package local aircraft self builders' association Limited to 5 registration maximum	Aircraft MTOW <1 tonnes Per Year	578 €		
Annual parking package local aircraft self builders' association Limited to 5 registration maximum	Per year	231€		



# **5 PAYMENT CONDITIONS**

## 5.1 Invoices payments terms

Airport and handling fees are established in application of articles R.224-1 and following ones of the Civil Aviation code as well as by the statutory texts allowing the application of here mentioned articles: these same texts govern the tariff applications and modifications.

The fees are payable, normally, in cash before departure by all companies or privates. An account opening can be however requested.

The opening of the account is conditional when:

- It does not have a permanent character,
- The charged amounts are too weak to justify account management operations, (any invoice lower than 30 Euros. is payable in cash)
- The user did not supply to S.A.S Aéroports de Bretagne Ouest a sufficient guarantee of invoices payment.

It is up to the users to inform the airport Brest-Bretagne of any fleet modifications: purchase, sale, rent, leasing, modification of the characteristics of an aircraft, at the risk of seeing charging services of which they would not have been profitable or the rates of which would be erroneous. In that case, the beneficiary cannot take advantage of regularization on the already emitted) invoices. The modifications will be effective only as from the date of reception of the airworthiness certificate.

Invoices are emitted according to the information transmitted by the user.

The recapitulates invoices consist of the fee bound to every movement of aircraft of the user for concerning period.

Invoices are emitted in simple copy and could be accompanied with descriptions detailing the services.

# 5.2 Aerops

**application** is available for all aircraft with a MTOW less than 6 Tons.

This apply allows users to inidcate flights movements in real time, receive the final invoice and pay by redit card via the app.

Outlays of 5 % of the invoice amount and 0.35 € for use.

# 5.3 Incidential Expenses

If information transmitted by the user (in particular billing information) is inaccurate and/or incomplete, and results in a new invoicing of the same services for the same movement (s), a flat rate of 10 Euro tax will be applied for re-issue costs.

Transfers bank charges are paid by the user.





## 5.4 VAT Application

General principle: the VAT on the airport services is charged to the current rate.

The regime of application of the VAT on these services is defined by the tax authorities.

To benefit from the exemption, the French airline companies must be mentioned on the list of the renowned companies to satisfy the conditions of 4  $^{\circ}$  of II of the article 262 of the French General Code of the Taxes.

Cannot benefit from the exemption, the renowned foreign airline companies not to satisfy the condition of the exemption planned in 4  $^{\circ}$  of II of the article 262 of the French General Code of the Taxes.

These lists are regularly updated by the tax authorities.

## 5.5 Payments Method

Invoices are payable within 30 days from the date of reception. Pro forma invoices are payable at reception and before the flight operation.

- By credit cards (Credit card, Visa, Master Card, Amex);
- By banking or mail cheque sent to:

S.A.S Aéroports de Bretagne Ouest Aéroport Brest Bretagne 29490 GUIPAVAS FRANCE

- By bank Transfer to S.A.S Aéroports de Bretagne Ouest following account

	Bank	Counter Code	Account N°	Key	IBAN	SWIFT
ĺ	12906	50121	57442741257	15	FR76 1290 6501 2157 4427 4125 723	AGRIFRPP829
CRÉDIT AGRICOLE DU FINISTÈRE						

#### Important:

Please quote the reference numbers stated on the invoice (Customer account number, date, invoice number)

No discount is granted whatever the method of payment and whatever the quality of the buyer or the beneficiary of services.

# 5.6 Bank guarantee - Bank deposit

For any not regular airline company and/or for every new user, S.A.S Aéroports de Bretagne Ouest saves itself the possibility of requiring a prepayment on invoice "Pro forma" or a banking caution during a probationary period of six months. A later regularization is made according to the real invoicing.

# 5.7 Delays payment and Penalties conditions

If a user fails to pay in cash airport fees, S.A.S Aéroports de Bretagne Ouest applies a flat rate of 40 Euros for billing cost.

Any delay in the payment of an invoice or any unpaid return of check, protest, bank draft or standing order is an evident case of not payment.

Non-payment after a reminder at 30days invoice date automatically results in:

- The immediate full payment of any outstanding amounts regardless of the method of settlement or the expected date;
- Application of a flat rate of 40 Euros for recovery costs;
- The invoicing of interests calculated on the basis of the statutory interest rate plus 50 %, applied as from the day on which the of payment of the invoice is due until its actual payment. In this case, additional invoices will be drawn up periodically until complete payment of the amounts due;





Non-payment after several reminder at 60 days invoice date automatically results in :

- A formal notice is sent by registered mail with acknowledgement of receipt at 60 days invoice date;
- If the settlement has not taken place within 8 days, the file is sent immediately for a contentious intervention and the application as damages of compensation equal to 15 % of the unpaid amount; in addition to legal costs contentious and recovery costs.

S.A.S Aéroports de Bretagne Ouest, manager of the airport facilities, reserves the possibility to require, in the event of payment irregularities, the cash settlement of all new services, until the discharge of the debts.

#### 5.8 Claims

Any claim must be submitted within 90 days, otherwise it will be refused and full payment of the invoice requested.

#### Claims are not suspensory payments.

To submit your claims, questions and/or to propose a method of payment, you can contact to:

S.A.S Aéroports de Bretagne Ouest Service comptabilité Aéroport Brest Bretagne 29490 GUIPAVAS FRANCE @ service.compta@brest.aeroport.bzh

To avoid requests for additional information and to process your questions as soon as possible, always indicate:

- Concerned invoice's number,
- Date and flight number and/or registration
- Service in litigation

#### 5.9 Preventive Seizure

An unpaid invoice may result in the implementation of the procedure provided for in Article L.6123-2 of the French Transport Code.

# 5.10 Jurisdiction

In the absence of an amicable settlement, any dispute and/or litigation of any nature whatsoever will be the exclusive jurisdiction of the Courts on which Aéroports de Bretagne Ouest territorially depends, even in the event of a warranty appeal and multiple defenders.

The applicable law will be French law.



